

2017 SWaM Vendor Fair Agenda Cassell Coliseum

Wednesday, September 6, 2017

VENDORS ONLY

8:00 am – 11:00 am VT Courtesy vans can shuttle vendors from the Special Events/ Track & Field parking lot back to Cassell Coliseum.

- *Remember to display Special Event VT Parking Hang Tag*

VENDORS ONLY

8:30 am – 11:00 am Vendor Registration sign-in and set up

- *Stop by the registration table in the main concourse to check in, receive your name badges, booth assignment and information about Vendor Bingo*
- *Coffee, beverages available for all registered vendors all da*

ATTENDEES & VENDORS

10:30 am – 2:00 pm Lunch on your own. Check out the list of Lunch Options. Food Truck will be available from 10:30 am – 12:30 pm outside of Cassell Coliseum..

ATTENDEES & VENDORS

11:00 am Faculty/Staff/ Guest Registration opens (Washington Street Entrance)

- *Stop at the registration table in the lobby off Washington Street., check in, receive your name badge, and swag bag*
- *Coffee, beverages and refreshments available.*

ATTENDEES & VENDORS

11:30 am – 3:30 pm SWaM Vendor Fair –Faculty, staff from Virginia Tech, and invited guests meet with SWaM Vendors.

- *Before leaving, drop off you Vendor Bingo Card at the Procurement Booth #28 by 3:45 pm.*

VENDORS ONLY

3:30 pm – 4:30 pm Vendors break down and pack up. We ask vendors not to leave Cassell Coliseum until 3:30 pm. VT courtesy vans can drive you back to the Special Event lot to pick up your vehicle.