

## How Do I Buy...

### *Pallet Trucks*

**Buyer Contact Information:**

[Mary Seyler](#)

**Description:**

This commodity needs additional approval from [Environmental Health and Safety](#) (EHS).

HokieMart will automatically route requisitions through the approval process when the correct account code is used. The applicable account codes are found in the HokieMart Requestors

Manual under “Miscellaneous Information, Account Codes for Administrative Approval” [https://www.procurement.vt.edu/content/dam/procurement\\_vt\\_edu/hokiemart/userguides/requestor.pdf](https://www.procurement.vt.edu/content/dam/procurement_vt_edu/hokiemart/userguides/requestor.pdf).