



How Do I Buy or Handle...

Business Meals

Description of Purchase Process:

All University funds, regardless of their source of origin, are public funds and are governed by Virginia law and university guidelines. For specific guidelines on Business Meals and Refreshments, please reference the Controller's Office [Procedure 20310a](#).

As a reminder, all catering services purchased on state funds should go through the America to Go program. For more information on catering services, please see the America to Go training page located on Procurement's website [here](#).