

How Do I Buy or Handle...

Automated External Defibrillators (AEDs)

Description:

The Virginia Tech Rescue Squad (VTRS) administers [University Policy 5450](#).

Departments must contact VTRS to inquire about purchasing an AED. Please visit the [VTRS website](#) or email the campus AED coordinator at vtrsaed@vt.edu to request a form.

The AED Coordinator will contact the end user to discuss the requirements for the AED purchase. Once approved, a Public Access AED Departmental Approval and Ordering Information memorandum will be provided. Please attach this memorandum to the requisition in HokieMart to confirm VTRS is aware of the purchase so the AED is added to their master inventory list.

For more information contact:

- Procurement 540-231-6221
- Or hokiemart@vt.edu