

Repair Services and Maintenance Agreements

Virginia Tech has a commitment to its research community that includes significant investment in equipment and technology. Properly maintaining that equipment is a critical part of the university's success.

Virginia Tech Contract Vendors

Refer to [the Virginia Tech contract search site](#) and search keyword repair services to view a list of current contracted vendors.

Contract Purchase Orders and Purchase Orders Issued by Departments

Issue a purchase order based on the quoted estimate. If repairs exceed this quoted estimate, the vendor may not proceed until the current purchase order is cancelled and a new purchase order is issued for the updated amount.

Purchase Orders Issued by the Procurement Department

If repairs exceed the quoted estimate, the vendor may not proceed until a chance order is issued based on an updated quotation.

Maintenance contracts for scientific research equipment, where no firm other than the original manufacturer offers service, require no sole source justification.

For more information, contact [Procurement](#), 540-231-6221, or [the HokieMart help desk](#).