

# New UX Approver Queue

Sort by function has moved

Submit Date Newest First

## Approvals

Requisitions Purchase Order Procurement Requests Contract Requests AP Requests

### Your Selections

Filters have an updated look

#### Date Range

All Dates

#### View Approvals For

My Approvals

Assigned Approver • Erin Griffin

### Filters

#### SUPPLIER

- Lee Hartman & Sons Inc 2
- Henry Schein Inc 2
- McMaster Carr Supply Company 2
- A&J Seed Farms SA 2

#### SUPPLIER CLASS

- Small Business 2
- Contract Supplier 2

#### DEPARTMENT

- Procurement (Purchasing) 8

#### CURRENT WORKFLOW STEP

- Procurement Approval 3
- Org Approval 1

Total Results 4 Display 20 per folder

### MY PR APPROVALS 4

REQUISITION NO.	SUPPLIERS	ASSIGNED APPROVER	PR DATE/TIME	REQUISITIONER	AMOUNT	
3353916	Henry Schein Inc	Erin Griffin	10/6/2021 4:01 PM	Erin Griffin	10,901.00 USD	Quick view ✓
Requisition Name: punchout over 10k		Folders		10 Days in folder [My PR Approvals]		
No. of line items: 1		22 Days in folder [OrgWF1: 047000 (Procurement): (All Values)]				
3299081	A&J Seed Farms SA	Erin Griffin	9/2/2021 8:21 AM	Erin Griffin	20,000.00 USD	Quick view ✓
Requisition Name: test		Folders		50 Days in folder [My PR Approvals]		
No. of line items: 1		57 Days in folder [Procurement Approval]				
3294949	Lee Hartman & Sons Inc	Erin Griffin	7/16/2021 1:23 PM	Erin Griffin	15,000.00 USD	Quick view ✓
Requisition Name: 2021-07-16 erinc93 02		Folders		57 Days in folder [My PR Approvals]		
No. of line items: 1		65 Days in folder [Procurement Approval]				
3218602	McMaster Carr Supply Company	Erin Griffin	3/24/2021 10:48 AM	Erin Griffin	16,404.22 USD	Quick view ✓
Requisition Name: 2021-03-24 rdove 07		Folders		198 Days in folder [My PR Approvals]		
No. of line items: 4		218 Days in folder [Procurement Approval]				
This PR has notes: ✓						

Quick view and Approve buttons have moved

### ORGWF1: 047000 (PROCUREMENT): (ALL VALUES) 1

### PROCUREMENT APPROVAL 3

2 ITEMS SELECTED

Select an action

Quick actions available if multiple requisitions are selected