

Account Codes for Administrative Approval

Use these account codes to route purchases that require approvals by [Network Infrastructure and Services \(NI&S\)](#), [Environmental Health and Safety \(EHS\)](#), [Fleet Services](#), and [Information Technology \(IT\) Procurement](#).

Contractual Services

- 12170, Telecommunications Services (NI&S approval)

Supplies, Materials, and Equipment Costing Less than \$2,000 per Unit

- 1341A, Respirators (EHS approval)
- 13415, Radioactive Supplies (EHS approval), includes expenses for radioactive supplies costing less than \$2,000 per unit
- 22155, Servers (NI&S approval), includes expenses for servers costing less than \$2,000 per unit
- 22165, Network Components (NI&S approval), includes assets used in the local area network not reported in 22150 such as routers, hubs, bridges, etc., costing less than \$2,000 per unit
- 22316, Electronic Equipment (NI&S approval), includes expenses for two way radios costing less than \$2,000 per unit.
- 22335, Voice and Data Transmission Equipment (NI&S approval), includes expenses for facsimile – transmitters, switchboards, and similar equipment costing less than \$2,000 per unit
- 22336, Voice and Data Transmission Equipment (NI&S approval), includes expenses for telephone equipment costing less than \$2,000 per unit
- 22412, Lasers (EHS approval), Class 3R, 3B, 4 costing more than \$2,000 per unit
- 22416, Laboratory Equipment (EHS approval), includes expenses for refrigerators, freezers, fume hoods, biological safety cabinets, and radiation survey instruments costing less than \$2,000 per unit
- 22419, X-ray Equipment (EHS approval), includes expenses for x-ray equipment (example: diffraction (XRD), fluorescence (XRF), electron microscopes, microCT, ESCA, XPS) costing less than \$2,000 per unit
- 22546, Motor Vehicle Equipment (EHS approval), includes expenses for forklifts, powered pallet jacks, pallet trucks, and rider fork trucks costing less than \$2,000 per unit
- 22736, Manufacturing Equipment (EHS approval), includes expenses for aerial lifts and mechanical power presses costing less than \$2,000 per unit

Capitalized Equipment Costing More than \$2,000 per Unit

- 22150, Servers (NI&S approval), includes computers designated by the manufacturer as servers, enterprise servers, server blade frames and components, storage devices, and systems costing \$2,000 or more per unit
- 22160, Network Components (NI&S approval), includes expenses for network components costing \$2,000 or more per unit
- 22311, Electronic Equipment (NI&S approval), includes expense for two-way radio costing \$2,000 or more per unit
- 22330, Voice and Data Transmission Equipment (NI&S approval), includes expenses for facsimile transmitters, switchboards, and similar equipment costing \$2,000 or more per unit
- 22331, Voice and Data Transmission Equipment (NI&S approval), includes expenses for telephone equipment costing \$2,000 or more per unit
- 22411, Laboratory Equipment (EHS approval), includes expenses for refrigerators, freezers, fume hoods, biological safety cabinets, and radiation survey instruments costing \$2,000 or more per unit
- 22414, X-Ray Equipment (EHS approval), includes expenses for x-ray equipment (example: diffraction (XRD), fluorescence (XRF), electron microscopes, microCT, ESCA, XPS) costing \$2,000 or more per unit
- 22417, Lasers (EHS approval), Class 3R, 3B, 4 costing less than \$2,000 per unit
- 22421, Medical and Dental Equipment (EHS approval), includes expenses for medical, dental, and veterinary x-ray equipment (example: c-arms, portables, fluoroscopy, CT, bone densitometer) costing \$2,000 or more per unit
- 22531, Construction Equipment (EHS approval), includes expenses for scaffolding costing \$2,000 or more per unit
- 22540, Motor Vehicle Equipment (Fleet Services), includes expenses for automobiles, buses, moped, motorcycles, trucks, and similar equipment costing \$2,000 or more per unit
- 22541, Motor Vehicle Equipment (EHS approval), includes expenses for forklifts, powered pallet jacks, pallet trucks, and rider fork trucks cost \$2,000 or more per unit

Computing and Automatic Data Processing (ADP) Services

- 12755, Cloud Plug-in or Application Services (IT Procurement), includes expenses for cloud computing model in which a third party provider externally hosts services that provide functional software application services

- 12756, Cloud Infrastructure or Platform Services (IT Procurement), includes expenses for cloud computing model in which a third party provider externally hosts services that provide processing, storage, or application development services

Continuous Changes

- 15330, Computer Software Rentals (IT Procurement), includes expenses for operating leases of central processor equipment like mainframe or large enterprise servers' computer application software, utility programs, and operating system software; includes expenses for term limited software stored and run from university machines