**BID FORM**

*[Note: The following format shall be used for the project Bid Form. Instructions / explanations are in [Brackets]. [They should not appear on the actual document.] Replace sample wording or (quantities) shown in italics with project-specific information.]*

DATE: *[Bidder fill in Date]*

PROJECT: *[Title]*

*[Location]*

Project Code: *XXX-XXXXX-XXX*

To: Virginia Polytechnic Institute and State University

North End Center, Suite 2100

300 Turner Street, NW

Blacksburg, VA 24061

In compliance with and subject to your Invitation for Bids and the documents therein specified, all of which are incorporated herein by reference, the undersigned bidder proposes to furnish all labor, equipment, and materials and perform all work necessary for construction of this project, in accordance with the Plans and Specifications dated \_\_\_\_\_\_\_\_\_\_\_\_\_, and the Addenda noted below, as prepared by *[A/E firm and location]*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for the consideration of the following amount:

**BASE BID (including the following parts but excluding work in Additive Bid Items):**

*[The following parts below are to be modified and/or used on a project by project basis]*

**PART A.**

Lump sum price for construction of the building within a perimeter extending 5 feet from the walls of the building, complete*, except for the excavation of additional unsuitable material in PART C, and the (piling and load tests) (caissons and caisson rock) (rock material and trench rock)* *in PART D and PART E* and in accordance with the Plans and Specifications:

**PART A =** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ ).

**PART B.**

Lump sum price for the sitework beyond the 5 feet building perimeter *(except for work described in PARTS C, D, and E)* complete and in accordance with the Plans and Specifications:

**PART B =** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ ).

*Base Bids for PARTS C, D and E shall be based on the estimated quantities indicated to be provided complete and in accordance with the applicable portions of the plans and specifications. Payment amounts for each of these items will be based on the actual quantities authorized, provided and approved times the unit prices indicated by the bidder. The final contract amount shall be adjusted upward or downward based on the actual payment amounts versus the bid amounts for PARTS C, D and E.*

***PART C. - EXCAVATION OF ADDITIONAL UNSUITABLE MATERIAL***

***Excavation of unsuitable material****, where authorized or directed, below or in addition to the levels required for the Work in Parts A and B and backfill with compacted material per specifications. (Price per cubic yard) Final amount shall be adjusted upward or downward based on actual quantity authorized.*

*Estimated quantity of (150) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = \_\_\_\_\_\_\_\_\_\_\_*

*[A/E fill in estimated quantity to be included in bid]*

***PART C =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***PART D. - EXCAVATION OF ROCK MATERIAL***

***Excavation of ROCK material****, where authorized or directed, and proper disposal off-site of excess material, complete per specifications. (Price per cubic yard) Final amount shall be adjusted upward or downward based on actual quantity authorized.*

*Estimated quantity of (100) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = \_\_\_\_\_\_\_\_\_\_\_*

*[A/E fill in estimated quantity to be included in bid]*

***PART D =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dollars ($ )*

***PART E. - EXCAVATION OF ROCK MATERIAL AT TRENCHES***

***Excavation*** *of ROCK material, where authorized or directed, proper disposal off-site of excess material and* ***backfill with compacted trench fill material*** *per specifications. (price per cubic yard) (Final amount shall be adjusted upward or downward based on actual quantity authorized.)*

*Estimated quantity of (50) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = \_\_\_\_\_\_\_\_\_\_ \_*

*[A/E fill in estimated quantity to be included in bid]*

***PART E =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***PART D. - PILING [Sample for Timber Piling]***

*Timber piling provided complete in place in accordance with the plans and specifications (Priced per each pile @ the indicated length):*

*(60') Timber Test Piles (4) ea @ $ ea =*

*(50') Timber Piling (40) ea @ $ ea =*

***PART D =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***(OR)***

***PART D. - PILING [Sample for Steel Piling]***

*Steel piling provided complete in place in accordance with the plans and specifications (Priced per linear foot of steel piling* ***driven and accepted****):*

*(2560) linear feet @ $ per lf =*

***PART D =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***PART E. - PILE LOAD TESTS [Sample for Load Tests, if required]***

*Pile load tests complete in accordance with the plans and specifications (Priced per complete pile load test).*

*(2) load tests @ $ ea =*

***PART E =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***(OR)***

***PART E. - CAISSONS [Sample for Caisson Foundations]***

*CAST-IN-PLACE CONCRETE CAISSONS complete in place in accordance with the plans and specifications (Priced per linear foot of caisson complete and accepted for each caisson diameter):*

*(24) inch Diameter (125) lin ft @ $ / lin ft =$*

*(36) inch Diameter (250) lin ft @ $ / lin ft =$*

*(48) inch Diameter (175) lin ft @ $ / lin ft =$*

*(60) inch Diameter (100) lin ft @ $ / lin ft =$*

***PART E =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

***PART F. - CAISSON ROCK EXCAVATION [Sample, if required]***

*Excavation of ROCK material as defined in the specifications, where authorized and directed, and proper disposal off-site of excess material, complete per specifications. (Priced per linear foot of rock material excavation for each caisson diameter):*

*(24) inch Diameter (25) lin ft @ $ / lin ft =$*

*(36) inch Diameter (25) lin ft @ $ / lin ft =$*

*(48) inch Diameter (75) lin ft @ $ / lin ft =$*

*(60) inch Diameter (10) lin ft @ $ / lin ft =$*

***PART F =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )*

**TOTAL BASE BID AMOUNT (Sum of PARTS A, B*, C, D, E & F*) IS:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOLLARS ($ )

*[The following additives below are to be modified, deleted, and/or used on a project by project basis]*

**ADDITIVE BID ITEM 1:** Lump sum price for all work to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[briefly describe]* ,

complete, in accordance with the drawings and specifications is

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )

**ADDITIVE BID ITEM 2:** Lump sum price for all work to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*[briefly describe]* ,

complete, in accordance with the drawings and specifications is

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($ )

Contract award will be based on the **Total Base Bid Amount shown above** (including any properly submitted bid modifications) plus as many Additive Bid Items taken in sequence as the Owner in its discretion decides to award.

*The undersigned agrees that it will use as the subcontractor for Work under Section 15900, "HVAC Monitoring and Control System (EMCS)" and for related Work shown on the drawings, [Insert Name] , a subcontractor selected by the Owner, for a subcontract price of [words and numbers] $ , and that this quote has been included in the TOTAL BASE BID AMOUNT above. The undersigned agrees that it will be responsible for this subcontractor and its work just as if it had been selected by the undersigned.*

The bidder has relied upon the following public historical climatological records:

*[A/E fill in]* for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, VA.

*Code of Virginia, § 2.2-4376.2* shall be applicable to the Work of the Contract.

The undersigned understands that time is of the essence and agrees that the time for Substantial Completion of the entire project shall be \_\_\_\_\_\_*[A/E or* *Agency fill in]* consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.

***(OR)***

**\* \* \* FOR A SPECIFIC SUBSTANTIAL COMPLETION DATE \* \* \***

The undersigned understands that time is of the essence and agrees that the date for Substantial Completion of the entire project shall be on or before *[A/E or Agency fill in date]*  based on a Notice authorizing Work to proceed on or before  *[Insert date]*  , and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.

**\* \* \* \* \* \* \* \* \* \* \* \***

Acknowledgment is made of receipt of the following Addenda:

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If notice of acceptance of this bid is given to the undersigned within 30 days after the date of opening of bids, or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver a contract in the prescribed form (Commonwealth of Virginia Contract Between Owner and Contractor, Form CO-9) within 10 days after the contract has been presented to him for signature. The required payment and performance bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

Immigration Reform and Control Act of 1986: The undersigned certifies that it does not and shallnot during the performance of the Contract for this project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens*,* or knowingly employ an unauthorized alien as defined in the Federal Immigration Reform and Control Act of 1986.

DISQUALIFICATION OF CONTRACTORS: By signing this bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner or owner is not currently barred from bidding on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/corporation that is currently barred from bidding on contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

DISQUALIFICATION FOR WAGE THEFT: By signing this bid or proposal, the undersigned certifies that this Bidder or their proposed subcontractor(s), or any officer, director, partner or owner thereof is not currently in litigation, under investigation, or criminal indictment for wage theft on contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government.

The apparent low bidder shall submit, within two (2) business days of the bid opening, a complete subcontracting plan listing all tiered subcontractors on the DGS-30-360 form, which can be downloaded from: <https://dgs.virginia.gov/search/documents-and-forms/>. In addition, Bidder shall identify all subcontractors that are Small Businesses.

Agency Small Business Participation Goal:  *% 50*

Contractor’s Proposed Small Business Participation: % *[Contractor insert percentage]*

(required)

Either the undersigned or one of the following individuals, if any, is authorized to modify this bid prior to the deadline for receipt of bids by writing the modification and signing his name on the face of the bid, on the envelope in which it is enclosed, on a separate document, or on a document which is telefaxed to the Owner:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the firm name given below is the true and complete name of the bidder and that the bidder is legally qualified and licensed by the Virginia Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract.

Virginia License No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bidder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name of Firm)

Contractor Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Name)

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Print Email Address)

Specialty: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Valid until: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEIN/SSN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| If General Partnership (List Partners' Names)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Business Address:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  FAX # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| If Corporation, affix Corporate Seal &  list State of Incorporation  State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Affix Seal) |  |

Virginia State Corporation Commission ID No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; or

If Contractor is a foreign business entity not required to be authorized to transact business in the Commonwealth under Titles 13.1 or 50 of the Code of Virginia, or as otherwise required by law, please provide an explanation as to why such entity is not required to be so authorized: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.