



Register Now!

Upon receipt of your completed registration form, including full payment, a vendor packet will be sent out to you. The packet will include parking pass and other information. Hollins Exposition Services is providing the booths for the event. You will receive an email or a letter from them offering additional services to assist you.



Check the Procurement Department website www.procurement.vt.edu regularly for updated information. If you have questions, please contact Ursula Halferty, Event Coordinator; halferty@vt.edu or 540-231-3988.

Registration Information (Please print legibly)

Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Print Contact Name: _____

Phone Number: (_____) _____ Email: _____

The primary goods/services offered by my firm: _____

My Company is classified as:

Woman-Owned

Minority-Owned

Small Business

My firm's Virginia Small Business Supplier Diversity number is: _____

Registration	Price	Quantity	Total Cost
Early Bird Price \$75.00 <small>Must be post marked by July 15, 2107.</small>			
Regular Price \$95.00 <small>Postmarked after July 15, 2017 until August 15, 2017 or sold out.</small>			\$
Additional Table Booth Space <small>New option this year.</small>	\$65.00		\$
Additional Booth Worker/ Full Day Visitor	\$15.00		\$
I will need an additional Parking Pass <small>One parking pass is included with your registration.</small>	FREE		
No cash or credit cards accepted. Checks only. Checks should be made payable and mailed to: Treasurer of Virginia Tech Attn: Procurement Dept. / Supplier Diversity North End Center (MC 0333) 300 Turner Street NW, Ste 2100 Blacksburg, VA 24061			Total: \$

Please read and initial to acknowledge. I have read the Procurement Department SWaM Vendor Fair Rules and Regulations. I understand that registration for this event is subject to availability and that the Procurement Department reserves the right to limit the number of vendors in certain commodity areas.