



How Do I Buy or Handle...

Microwave Ovens for Department Use

Description:

Refrigerators and microwaves can be purchased with university funds ONLY when being installed in central breakrooms.

PLEASE NOTE: other small appliances for employee use are not allowable under acceptable use of fund guidance found within the Controllers policy on [Invoice Payment Procedure](#).

For more information contact:

- Procurement 540-231-6221
- Or hokiemart@vt.edu